

**Town of Millville Council on Aging**  
**Minutes of Meeting December 21, 2023**

Meeting was held at the Millville Senior Center

Members in Attendance: Diane Lamoureux, Chairperson  
Larry Pearson, Vice Chair  
Pat Finn, Secretary  
Pam Kobetitsch  
Richard Hurteau  
Sandy Caswell  
Sue Robbins  
Tina Cook, Director

Guests/Public: Lori Remillard, Don Lamoureux

Diane Lamoureux called the meeting to order at 1:02 p.m.

1. **Pledge of Allegiance**, followed by a moment of silence for Craig Cook who recently passed away.
2. **Minutes of COA Meeting November 16, 2023**: Motion made by Richard and seconded by Larry to accept the corrected minutes as written. Unanimous vote by Diane, Larry, Richard, Pat, Sandy, and Sue who were all present at the November 16<sup>th</sup> meeting.
3. **Monthly Budget Review**: Copy provided by Tina of November/December to date expenses. Expenses included Encore inspection of \$592.20. We also had another propane fill up for \$1498.32. The Christmas party cost was \$1,287.54, and we had 46 attendees. (Budget was set at \$1500 – good job!). Pat asked about the deposit of \$4,616 to the Formula Grant and was told that this was the first half of our \$9,000 2024 Grant from the State. The second half will be payable later in 2024. Larry asked if there were any spending restrictions on this grant money and was told “no.” The Van Driver Salary account has only \$379.70 left in it and the balance of this fiscal year will need to be paid from the formula grant. Diane let all know that postal stamps are now being raised to \$0.66 each. A question was asked about when we will receive the new van. Tina has been told by Mass DOT that it should be received sometime in February; however, that may again be pushed due to the past autoworkers strike and lack of available vehicles.

#### **4. New Business:**

- a. Upcoming Events:** Nothing scheduled other than cards on Wednesday and our painting classes with Darrell, scheduled to start in January. Since Darrell has been having health issues, Joe, his assistant, may take over the classes for a while.
- b. Review of policies and procedures:** Pat handed out a printout of all COA Policies and Procedures created and voted on to date. We are all asked to review these carefully for any needed updates, changes, deletions, etc., also with an eye towards other Policies that are not covered within. We will start our review process at the January 18<sup>th</sup>, 2024 meeting, after all pending business has been completed, and we should plan to stay until 3:00 p.m. for such review. Whatever is not completed on 1/18 will be carried over to our February meeting, etc.
- c. Line dancing/other personnel requirements:** Mary Ryan will be coming back to the Center to continue with the Line Dancing as she has been given the ok by her doctor. Our exercise instructor, Laurie Coco, is retiring; therefore, we must find a new instructor. Pat offered to put some postings on Facebook. Exercise class is 1x/week for approximately 45 minutes. All interested parties should contact Tina.
- d. Making Dog Toys with BVT Student Council:** Pat has been in touch with the Student Council representative at BVT about one of their projects, making dog toys out of old tee shirts and then donating them to local animal shelters. It was felt that this would be a worthwhile skill to know and practice during some craft classes. BVT has come back with a date of Tuesday, January 30<sup>th</sup> with the following schedule: Arrive at BVT at 9:30 a.m., meet with Student representatives for a presentation/learning session on the dog toy making, then follow up with a small tour to visit health services, dental, and perhaps cosmetology. After the tour, we will go to the Three Seasons Restaurant for lunch before heading back to Millville. Pat will contact Kevin Sullivan to let him know of this visit, and she will also start to promote the field trip on Facebook and on our bulletin board at the Center. This will be limited to 15 attendees, most of whom will be transported by our Senior Van.
- e. Other items not received within 48 hours prior to the meeting:** Nothing noted.

#### **5. Old/pending Business:**

- a. Christmas Carol Tickets:** Tina sold all the tickets, and the show was a huge success. The tickets cost \$777.00, we sold the 25 @ \$25 for cash back of \$525, so the total paid out of the Beaulieu account was \$252. Tina will bring in a Stadium Theater flyer so that we can look at the upcoming shows and perhaps plan another trip in the future.
- b. Christmas Party:** Already discussed above. It was an excellent party and everyone who attended had a great time. There was no entertainment, but the games kept everyone at the party and having a good time. Good job by all!
- c. New Carpeting Update:** The new carpeting is in, paid for by ARPA funds. Now we just need a bill to submit to the Town Hall. It looks great!

**d. Space Requirements for Senior Center/Library:** A time had been set up by Andrew and Tina for Andrew to come to the Senior Center. Diane came to the Center as well, on a Tuesday evening @ 6:00 p.m. The date possibly was misunderstood but in any event, Andrew did not show up. Tina followed up with an e-mail and let him know of our open hours and that she would be able to meet with him during one of those times. As a learning experience, we should always confirm any appointments in writing, especially those that are to be held after hours.

Additional discussion followed on a possible combination of the two entities and why combining them would not work. Conversation was wrapped up by statement that the BOS had appointed Andrew to review the potential and possibility of combining our two centers and what that would entail both physically, hour-wise, and budget-wise. We will await his findings before any future actions are taken on this subject.

#### **6. Member Forum:**

Pat mentioned that she was given several boxes of Covid test kits as well as gloves, masks, and disinfecting wipes.

Tina is going to start having BMR bring in senior lunches 3x/month on Thursdays, excluding the COA meeting date. They charge us \$7/pp and Tina is charging our seniors \$3/pp. This is the BMR nutrition program.

Diane mentioned that Tina has been doing some work after scheduled hours, assisting local seniors with their needs, and she would like Tina to keep track of these hours and be paid for them.

Richard mentioned that we have several elections coming up in the new year and that voting will be held at the Senior Center. A townwide flyer has just gone out to every household with these dates.

Pat stated that she will include our 2024 COA Meeting dates in these minutes. They are as follows:

January 18	February 15	March 21
April 18	May 16	June 20
July 18	August 15	September 19
October 17	November 21	December 19

#### **7. Public Forum:**

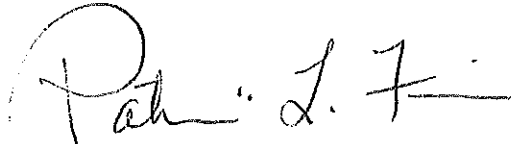
Don Lamoureux mentioned that he was not happy with the food at the Christmas Party. A discussion followed about looking at other local caterers as options for the future. We will each pick up menus in our travels and bring them back to the Senior Center for review. Nothing new.

**8. Next meeting Date:**

The next regularly scheduled COA Meeting will be on Thursday, January 18th at 1:00 p.m.

**9. Adjournment:**

Sandy made a motion and Richard seconded it that the meeting be adjourned. Unanimous vote by all COA members, and meeting adjourned at 2:14 p.m.

 1-18-23

Minutes respectfully submitted by Patricia Finn, Secretary, COA.

Approved by: Sandy Caswell, Pat Finn, Larry Pearson, Pam Dean-Kobitetch

Minutes Accepted on: January 18, 2023

**Copies provided at meeting:**

1. Agenda for December 21, 2023 meeting.
2. Minutes from November 16, 2023 COA meeting
3. November/December expenses
4. Christmas party expenses
5. Print out of COA Policies and Procedures dated 1/1/2022

REC JAN 22 2024

PM 12:53

TOWN CLERK